

January 6, 2018  
4:00 P.M. /BOC

REORGANIZATION MEETING OF THE CHESILHURST BOROUGH COUNCIL

1. Invocation given by Rev. Jameel A. Morrisison
2. Pledge of allegiance
3. Sunshine statement
4. Oath of Office administered by Mayor Michael Blunt to Rukiah Alwan and Jamila Garnett
5. Roll call
6. Appoint Council President: 2018 -1 Jamila Garnett
  - Presentation – William E. Hales, Jr.
7. **STATUTORY APPOINTMENTS**
  - (a) Resolution 18-2 Solicitor (Brown & Connery): William A. Tambussi
  - (b) Resolution 18-3 Redevelopment /Special Atty/Foreclosure Atty/: Michele Gibson
  - (c) Resolution 18-4 Municipal Engineer: Bach Associates
  - (d) Resolution 18-5 Registered Municipal Accountant: Bowman & Company, LLP
  - (e) Resolution 18-6 Acting Borough Clerk: Gloria Rose
  - (f) Resolution 18-7 Tax collector/Tax Search Clerk: JoAnn Watson
  - (g) Resolution 18-8 Tax Assessor representative for tax appeal hearings at the County & State: Theresa Stagliano
  - (h) Resolution 18-9 Municipal Search Clerk: Gloria Rose
  - (i) Resolution 18-10 Registrar of Vital Statistics/Deputy: Gloria Rose/Karen Ford
  - (j) Resolution 18-11 Court Administrator/Deputy Court Administrator: Karen Paullin/ Dawn Toomer-Clayton
  - (k) Resolution 18-12 Municipal Court Judge: Michael Diamond
  - (l) Resolution 18-13 Municipal Prosecutor: Donna Siegel Platt, P.C.
  - (m) Resolution 18-14 Public Defender: Phillip Mammamo
  - (n) Resolution 18-15 CFO/Treasurer/Certifying Officer: William E. Hales, Jr.
  - (o) Resolution 18-16 Finance Clerk/Notary: Karen Ford
  - (p) Resolution 18-17 Sewer Clerk/Deputy Tax Collector: Joannie Burnett
  - (q) Resolution 18-18 Senior Citizens Committee: Ethel Dixon, Myrna Venable, Gloria McClain, Francis Porter, Wanda Owens, Claire Higgins, Audrey Leadly, Karen Ford, Jannie Odom, Bobbie Bennett, and Carlotta Casey, and Wadia Alwan

- (r) Resolution 18-19 Hispanic Liaison for Council: Sonia Plaza
- (s) Resolution 18-20 Zoning Officer: Edward Williams
- (t) Resolution 18-21 Code Official: Robert L. Ingram, Jr.
- (u) Resolution 18-22 Chesilhurst Fire Official/Marshall: Marc Rigberg
- (v) Resolution 18-23 Shared services agreement to provide fire protection/rescue services and perform all fire code inspections: Winslow Twp. Fire District #1
- (w) Resolution 18-24 Shared services agreement for EMS: Waterford/Winslow Twp.
- (x) Resolution 18-25 Drug Alliance Coordinator: Kenny Smith
- (y) Resolution 18-26 Day to Day Operations Manager for the Borough: Mayor Michael Blunt
- (z) Resolution 18-27 Risk Management Consultant: Mark von der Tann

## 8. GENERAL APPOINTMENTS

- (a) Resolution 18-28 Planning/Zoning Board Attorney: Michael P. Albano, Esq.
  - (b) Resolution 18-29 Planning Board Secretary: Carla Lyles
  - (c) Resolution 18-30 Mayor's appointment for Planning Board Members:  
Rukiah Alwan appointed by Council (1) year, Borough Official (1 year)  
Robert L. Ingram, Jr.- CE, Class 4 –Michael Chew, Class 4 – LeBaron Vaughn,  
Class 4-Matthew Marrone, Class 4 – John Frazier, 2nd Alt. John Sturgis, and  
Designee to act for the Mayor – Herbert Littles
  - (d) Resolution 18-31 Rent Control Board Solicitor: Mark V. Oddo
  - (e) Resolution 18-32 Rent Control Board Secretary: Gloria McClain
  - (f) Resolution 18-33 Rent Control Board: Russell Hirn, Gloria McClain, Jesse Crowder, Pamela Higgins, and Carlotta Casey
  - (g) Resolution 18-34 Board of Health Secretary: Lisa Soto
  - (h) Resolution 18-35 Public Works Supervisor: Tavares Pointer
  - (i) Resolution 18-36 Dog Warden: Independent Animal Control
  - (j) Resolution 18-37 Office of Aging: Audrey Leadly
  - (j) Resolution 18-38 Michael Transmission borough's automotive repairs
  - (k) Resolution 18-39 All Department heads are required to attend the regular council meeting at the Mayor's discretion
  - (l) Resolution 18-40 Essential municipal employees are required to be at work during emergency
9. Resolution 18-41 Professional Services: Solicitor- Brown & Connery LLP, Engineer – Bach Associates, Accountant – Bowman & Company LLP, and Special Attorney – Michele Gibson
10. Resolution 18-42 Time & date for Borough meetings: first and second Thursday of each month @7:00 p.m.

11. Resolution 18-43 Time & date for Planning Bd meetings: First Wednesday of each month at 7:00 p.m.
12. Resolution 18-44 Order of Business for Borough meetings – \* Roberts Rules of Order
13. Resolution 18-45 June, July, August meetings: First Thursday commencing at 7:00 p.m. following regular meeting at 7:30 p.m.
14. Resolution 18-46 Rent Control Board meetings: First Tuesday commencing at 7:00 p.m.
15. Resolution 18-47 MOHA meetings: 2nd Tuesday commencing @ 7:00 p.m.
16. Resolution 18-48 Community Center Coordinator: Lester Furman
17. Resolution 18-49 Sewer Operator: Jack Bailey
18. Resolution 18-50 designated newspaper: Record Breeze, Journal, Courier Post, and Phila. Inquirer
19. Resolution 18-51 Rate of interest for delinquent taxes 8% per annum \$1,500 & 18% per annum in excess of \$1,500
20. Resolution 18-52 Maintain bank accounts in TD Bank
21. Resolution 18-53 Maintain cash Management Account in State of NJ Cash Mgmt
22. Resolution 18-54 Maintain petty cash fund (CFO): \$150
23. Resolution 18-55 Maintain change fund for Municipal Court: \$100
24. Resolution 18-56 Maintain change fund for Tax Office: \$100
25. Resolution 18-57 Bonds for Municipal Officials & Employees
26. Resolution 18-58 Holidays for Municipal Employees
27. Resolution 18-59 Compensated absences for Municipal Employees
28. Resolution 18-60 Council committees
29. Resolution 18-61 Council members are to give written council committee reports to Borough clerk by email or hand delivered by caucus meetings to be posted on web site monthly
30. Benediction given by Rev. Charlie Odom
31. Adjournment